

# iSolved | TimeForce

iSolved TimeForce allows you to easily collect, manage and process your time and attendance data - all with the same easy-to-navigate interface as iSolved HCM.

TimeForce enables you to proficiently and successfully manage your employee time tracking, scheduling and even job tracking if desired. It replaces any manual time tracking procedures such as paper timesheets or disparate systems that have difficult integrations with your payroll and HR systems. The elegant connection from TimeForce to iSolved HCM keeps everything in one place, ensuring it's easy to use, access and control.

And, adding iSolved TimeForce to your HCM solution helps you improve your bottom line! You can eliminate buddy punching, clerical errors, scheduling problems, and more. Getting started is fast and efficient and the technology is extremely flexible to accommodate your business rules. Permission levels are at your discretion for administration, supervisors, managers and staff. Pay rules, exceptions and differentials are up to you. Reporting is robust and extensive and you can review the valuable information you need whenever and however you need it.

TimeForce also offers a variety of data collection options to fit any workplace environment, including biometric and nonbiometric physical time clocks, iSolved Mobile app and/or employee self-service. Whether your employees are in an office, shop floor, on the go or on a job site, TimeForce has you covered.

## iSolved TimeForce features:

- ✓ easy to use and quick to learn
- ✓ multiple web browser support
- ✓ unlimited employees, pay policies, and shifts
- ✓ simplified tracking of all accruals, such as sick and vacation time
- ✓ error checking system to evaluate time
- ✓ punches against shift and pay policies
- ✓ automatic time entries for approved absences
- ✓ multiple overtime categories
- ✓ time rounding based on settings you create
- ✓ shift differentials
- ✓ meal and break time reporting
- ✓ handles flex time and split shifts
- ✓ holiday management
- ✓ unlimited user-defined schedules
- ✓ administrator security defines and restricts access
- ✓ optional employee self-service
- ✓ optional Job Costing module
- ✓ automatic email notifications to supervisors including time card errors, time off requests and verification
- ✓ flexible and unlimited pay codes - assign any type of hours (overtime, holiday, etc.) to any time throughout the week

## iSolved TimeForce Report List

## iSolved TimeForce time card

Date	Sun 28	Mon 29	Tue 30	Wed 1	Thu 2	Fri 3	Sat 4	Total Paid	Total Unpaid	Total Hour
In		07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Out		11:00 AM	11:00 AM	11:00 AM	11:00 AM	11:00 AM				
In		11:30 AM	11:30 AM	11:30 AM	11:30 AM	11:30 AM				
Out		03:30 PM	03:30 PM	03:30 PM	03:30 PM	03:30 PM				
Accumulated Hours	8.00	8.00	8.00	8.00	8.00	8.00	0.00	40.00	0.00	40.00
Pay Codes		8.00	8.00	8.00	8.00	8.00		40.00	0.00	40.00
Grand Totals								40.00	0.00	40.00



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