

TIME AND ATTENDANCE

AN IMPORTANT FUNCTION FOR EMPLOYERS

Time is important – to everyone, yet over **40 percent** of organizations have not automated timekeeping. And despite its importance, most companies don't realize how much money they waste on sub-optimal timekeeping.

Search for a system that **ensures compliance** with labor laws, government and union regulations.

According to the American Payroll Association (APA), companies that lack automated timekeeping have up to an **8 percent error rate** on their payroll.

Find a system that allows you to maintain employee data **in one location.**

The APA states that **4 hours** and **5 minutes** are wasted per employee, per pay period taking long lunches, being tardy and leaving early.

Look for a system **designed to identify and alert you** of potential payroll issues before they occur. The system should interface with your payroll platform.

Seek out a time and attendance system that has the capability to capture assignments, projects and expenses **regardless of location of the employee or office.**

